

**Roxboro Alumnae Chapter
Delta Sigma Theta Sorority, Inc.
Chapter Meeting Minutes
October 28, 2024**

ERT briefing was provided.

The ritualistic opening was led by President J. Bradsher.

Attendance: A. Bellamy, J. Bradsher, T. Bradsher, A. Brown, K. Davis, M. Farges, L. Gentry, A. Godwin, T. Lea-Jeffers, H. Johnson, L. King, K. Lunsford, E. McCoy, J. McElroy, L. Nelson, K. Pierce, D. Russell, R. Stephens, W. Strickland, F. Tillman, D. Walston, J. Whitt

Adoption of Agenda: A motion was made by Soror J. McElroy and seconded by Soror E. McCoy to adopt the agenda as printed. Motion carried.

Adoption of Minutes from Previous Meeting: A motion was made by Soror J. McElroy and seconded by Soror E. McCoy to adopt the minutes as presented. Motion carried.

Communications: Sorors J. McElroy and J. Bradsher

The Local, Regional and National Communications were given and will be available on the chapter's website and filed with the minutes.

Financial Secretary's Report: Soror K. Lunsford

The financial secretary's report was given by Soror K. Lunsford. The report will be posted be in the secure area of the chapter's website, filed with the minutes and filed for audit.

Treasurer's Report: Soror T. Lea-Jeffers

The treasurer's report was given by Soror T. Lea-Jeffers. The report will be posted be in the secure area of the chapter's website, filed with the minutes and filed for audit.

Committee Reports

President's Report: J. Bradsher

Chapter informed of change in executive board meeting for January 21, 2025 to in-person.

Motion made to have DID training in parliamentary procedures by Soror H. Johnson and seconded by Soror J. McElroy. Motion carried.

Soror President will contact Soror M. Carter for the availability of other DID trainings. Roundtable was October 9, 2024.

First Vice-President's Report: Soror K. Pierce

Soror Pierce provided the report for the PP&D committee.

Based on prior chapter approval to have the ERT fundraiser and 50/50 raffle, tickets for the car emergency raffle will be \$5.00 and tickets for the 50/50 raffle will be \$1.00 each.

Reminder that the Blended Joe fundraiser will begin November 18, 2024.

MLK Banquet

- The committee recommends that paper ticket sales begin December 9th and end January 11th. Motion made by J. McElroy and seconded by E. McCoy. Motion carried.
- The committee recommends that online sales via EventBrite begin December 9th and end January 16th. Motion made by J. McElroy and seconded by E. McCoy. Motion carried.

Carolyn Jean Royster Health Fair

- Committee recommends that the theme is *Spring into Health and Wellness with Delta*. Motion made by E. McCoy and seconded by J. McElroy. Motion carried.

Double Good Fundraiser

The committee recommends that proceeds are used to fund uninsured mammogram patients for the 2026 Health Fair. Tabled for discussion later.

The complete report will be posted to the website.

Second Vice-President's Report: Soror L. King on behalf of Soror D. Richardson-Johnson

Motion made to host Founders Day celebration including the Rededication Ceremony February 1, 2025 at Mayo Lake. Motion made by J. McElroy and seconded by L. King. 17- yes, 1- opposed, 1-abstained Motion carried.

Recommendation for chapter retreat for August 23, 2025 will be presented to the chapter for consideration. Motion made by H. Johnson and seconded by J. McElroy.

Recommendation from the committee to vote on the Christmas Celebration on December 7, 2024 at LaPiazza. 5-yes, 13- opposed; Motion failed.

Recommendation was presented to have the Christmas Celebration on December 9, 2024 after the chapter meeting. 13-yes. Motion passed.

Motion made by Soror E. McCoy and seconded by Soror L. King to Fellowship at New Mount Zion March 30, 2025 for Sisterhood Month. 18-yes, 0- opposed, 2-abstained; Motion carried.

The complete report will be posted to the website.

South Atlantic Regional Leadership Meeting Report

A report from the Leadership Meeting held in Charlotte, NC was presented by Soror K. Pierce.

Standing Committee Reports

Budget and Finance: Soror T. Lea-Jeffers

Budget and Finance Committee will reconvene November 12, 2024. All budget requests that require revisions must be resubmitted by November 11, 2024.

Internal Audit & Corporate Compliance: Soror F. Tillman

The Internal Audit Committee completed a review of the financial records of the Roxboro Alumnae Chapter of Delta Sigma Theta Sorority, Incorporated for the third quarter (July 1, 2024 – September 30, 2024). The review included a 100% validation of disbursements, receipts, and deposits.

After review of the Chapter Internal Audit Committee, it has been determined that the chapter has satisfactory financial internal controls, and the review does support the utilization of these controls. All numbers have been reconciled and balances as of September 30, 2024 and are reflected in the financial records.

Fiscal Policies and Procedures

The Internal Audit Chair and Internal Audit Committee members are responsible for reading the chapter's Fiscal Policies and the Internal Audit Manual.

ERT Presentation -Soror Audrey Godwin

Soror Godwin presented the chapter's ERT plan and addressed questions.

Unfinished Business

A response from Soror Lewis is forthcoming about Membership Intake.

Communications from the chapter information session was shared.

Chapter members were reminded where to find forms in the Policies and Procedures and were provided copies of the budget request worksheet, reimbursement form, purchase order form, and policies and procedures recommendation form.

New Business

Madame president informed the chapter that she will be following up with Soror Melanie Carer to arrange DID for financial management and parliamentary procedures.

Policies and Procedures submissions are due according to our P&P.

50/50 Raffle was won by Soror J. Whitt.

Announcements and Important Dates

Refer to the agenda.

Closing: A motion was made to adjourn the meeting by Soror R. Stephens and seconded by Soror J. Whitt. Motion carried.

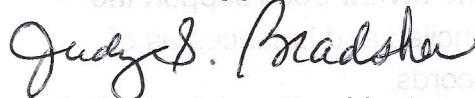
The ritualistic closing was conducted.

Submitted by:

Rokeia Stephens on behalf of Dr. Michelle Tuck Thomas, Recording Secretary

Formatted by Dr. Michelle Tuck Thomas, Recording Secretary

President's Approval



Judy S. Bradsher, President