

Roxboro Alumnae Chapter
Delta Sigma Theta Sorority, Inc.
Chapter Meeting Minutes
September 23, 2024

ERT Briefing: Soror Angela Brown provided the ERT briefing.

Ritualistic Opening: The chapter meeting was opened with the Ritualistic opening by Madam President Judy Bradsher assisted by Soror Kalejah Pierce, First Vice-president, Soror Linda King, Chaplain and Soror Lauryetta Gentry, Sergeant-at-Arms.

Attendance: Lottie Abney, Delores Ali, Judy Bradsher, Angela Brown, Keisha Davis, Dana Faulkner, Michelle Furges, Lauryetta Gentry, Dorothy Richardson-Johnson, Helen Johnson, Linda King, Treco Lea-Jeffers, Joyce Logan, Kimberly Lunsford, Marie Mangum, Elizabeth McCoy, Jacqueline McElroy, Phyllis McIver, Kalejah Pierce, Deana Russell, Alexandria Shaw, Rokeia Stephens, Tameka Street, Freda Tillman, Michelle Tuck Thomas, and Dawn Walston.

Adoption of Agenda: The agenda was adopted by general consent.

Adoption of Minutes from Previous Meeting: A motion was made by Soror T. Lea-Jeffers to adopt the minutes from the previous meeting and seconded by Soror J. McElroy.

Communications: Soror J. McElroy

The Local, Regional and National Communications were given by Soror J. McElroy and will be available on the chapter's website and filed with the minutes.

Financial Secretary's Report: Soror K. Lunsford

The financial secretary's report was given by Soror K. Lunsford. The reports for June, July, and August will be updated as separate documents, posted be in the secure area of the chapter's website, filed with the minutes and filed for audit.

Treasurer's Report: Soror T. Lea Jeffers

The treasurer's report was given by Soror T. Lea Jeffers. The reports for June, July, and August will be updated as separate documents, posted be in the secure area of the chapter's website, filed with the minutes and filed for audit.

Committee Reports

President's Report: Sorors M. Tuck Thomas and J. Bradsher

The president's report will be posted on the chapter's website and filed with the minutes. Motion made by Soror H. Johnson to pay for mileage and registration for the president and first vice president to attend the regional leadership meeting in Charlotte, NC and any remaining

funds from the budgeted line item to be provided as a reimbursement to Second Vice President, Dorothy Johnson.

First Vice-President's Report: Soror K. Pierce

Soror Melody Harris will not be able to be the guest speaker for the 40th MLK Birthday Observance Banquet due to regional commitments. Thus, Dr. Ron Anthony, Deputy Superintendent for Person County Schools will be extended an invitation. No motion was needed since this was voted on during the spring.

Motion was made by Soror D. Johnson to include \$10 as an option for patrons to purchase the 40th anniversary souvenir journal. It was seconded by Soror A. Brown. Motion carried.

Motion was made by Soror D. Johnson to invite the Cedar Grove Male Chorus if the Brandon Family is not able to render music for the 40th MLK Birthday Observance Banquet. It was seconded by Soror A. Shaw. Motion carried.

Motion was made by Soror J. McElroy to sponsor the Roxboro Housing Authority's Afterschool program as the second public service initiative during the 40th MLK Birthday Observance Banquet. It was seconded by Soror A. Shaw. Motion carried.

Motion from the PP&D committee was presented to have the Blended Joe fundraiser starting November 18th and ending December 2, 2024. The motion carried unanimously.

Motion from the PP&D committee was presented to have a booth at Personality. The motion carried unanimously.

Motion from the PP&D committee was presented to have a 50/50 raffle at the booth at personality. The motion carried unanimously.

The full Programming, Planning & Development report will be available in the secure portal on the chapter's website and will be filed with the minutes.

Second Vice-President's Report: Soror D. Richardson-Johnson

The report was given by Soror D. Richardson-Johnson for informational purposes. The full Membership Services report will be available in the secure portal on the chapter's website and will be filed with the minutes.

Standing Committee Reports

Internal Audit & Corporate Compliance: Soror F. Tillman

The Internal Audit Committee completed a review of the financial records of the Roxboro Alumnae Chapter of Delta Sigma Theta Sorority, Incorporated for Quarter 2 (April 2024-June 2024). The review validates 100% of disbursements, receipts, and deposits. After review of the Chapter Internal Audit Committee, it has been determined that the chapter has satisfactory financial internal audit controls, and the review does support the utilization of these controls. All numbers have been reconciled and balances as of June 30, 2024 and are reflected in the financial records.

Policies and Procedures: Soror M. Tuck Thomas

Soror M. Tuck Thomas reported findings from Soror Lewis and noted that the corrections were made in the policies and procedures before distribution to members. Also noted, that the budget timeline must be adjusted to reflect the timeline provided in the revised Fiscal Officers Manual.

Unfinished Business

Calendar Changes

Motion was made by Soror T. Lea-Jeffers to change the executive board meeting from Monday, April 21, 2025 to Tuesday, April 22, 2025. It was seconded by Soror D. Russell. Motion carried.

Motion was made by Soror D. Richardson-Johnson to move the chapter meeting from Monday, May 26, 2025 to Tuesday, May 27, 2025 due to the Memorial Day Holiday. Motion carried.

Motion made by Soror J. McElroy to hold all Executive Board meetings virtually. It was seconded by Soror A. Shaw. Motion carried.

New Business

Membership Intake

Motion was made by Soror F. Tillman to conduct Membership Intake in spring 2025. Motion was seconded by Soror H. Johnson. 22 members voted yes. 2 voted no. 1 abstained.

Nominations for the Minerva Circle were taken by Soror D. Ali, Nominating Committee Chair.

Leader of the Minerva Circle- D. Richardson Johnson per Policies and Procedures

Keeper of the Muses and Graces- K. Davis, K. Pierce, and R. Stephens

Convener of the Odyssey Experience- S. King Gentry

Jewels- T. Bradsher, A. Brown, D. Faulkner, M. Furges, L. Gentry, H. Johnson, L. King, K. Lunsford, L. McCoy, J. McElroy, A. Shaw, D. Russell, F. Tillman, M. Tuck Thomas,

Emergency Response Team Presentation

A 30-minute presentation will be conducted at the October meeting

50/50 Raffle

Soror T. Street won the raffle.

Announcements, Important Dates and Reminders

Please refer to the agenda.

Closing: A motion was made to adjourn the meeting by Soror K. Pierce and seconded by Soror F. Tillman. A Ritualistic Closing was conducted by Madam President, J. Bradsher assisted by Soror K. Pierce, First Vice-president.

Submitted by:



Dr. Michelle Tuck Thomas, Recording Secretary

President's Approval



Judy S. Bradsher, President